

Invitation to Expression of Interest

EoI Reference No. -----

Invitation for Expression of Interest

for

Empanelment of Training Partners

to provide

Training for Skill Development of Registered Workers of the Board

under the

Recognition of Prior Learning

by the

Delhi Building and Other Construction Workers' Welfare Board

Issued by:

Delhi Building and Other Construction Workers' Welfare Board
(Labour Department, Government of NCT of Delhi)

Address:

Delhi Building and Other Construction Workers' Welfare Board,
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E-Procurement Portal website: <https://govtprocurement.delhi.gov.in>

Issue date: 15/01/2026

Last date of submission : 29/01/2026

ABBREVIATIONS

S/N	Term	Meaning
1.	DBOCWW Board	Delhi Building and Other Construction Workers Welfare Board
2.	LS	Labour Superintendent
3.	DBT	Direct Benefit Transfer
4.	EMD	Earnest Money Deposit
5.	EoI	Expression of Interest
6.	GNCTD	Government of National Capital Territory of Delhi
7.	NSDC	National Skill Development Corporation
8.	NSQF	National Skill Qualification Framework
9.	PBG	Performance Bank Guarantee
10.	PQ	Pre-Qualification
11.	PSU	Public Sector Unit
12.	RPL	Recognition of Prior Learning
13.	Secretary	Secretary of the DBOCWW Board
14.	SLA	Service Level Agreement
15.	SOW	Scope of Work
16.	SSC	Sector Skill Councils
17.	NCVET	National Council for Vocational Education and Training
18.	SIDH	Skill India Digital Hub
19.	CCN	Common Cost Norms
20.	AA	Assessment Agency
21.	AB	Awarding Body
22.	TP	Training Partner

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Notice Inviting Expression of Interest

EoI Reference No. -----

The DBOCWW Board invites Expressions of Interest for Empanelment of Training Partners to provide Training for Skill Development of Registered Workers of the Board under the Recognition of Prior Learning, from registered, experienced, and willing agencies.

Key Events and Dates (Tentative)		
S/N	Subject	Date, time and details
1.	EoI advertising date	15/01/2026 from 03:00 P.M
2.	EoI download period	From 15/01/2026 to 29/01/2026
2.	Pre-bid queries submission	23/01/2026 up to 17.30 Hrs
3.	Pre-bid meeting	27/01/2026 at 11.30 Hrs
4.	Last date for submission of proposal (only online)	29/01/2026 up to 17.00 Hrs
6.	Proposal opening date and time	30/01/2026 at 11.30 Hrs
7.	Presentation date and time	To be informed later
8.	Address for communication	O/o the Secretary, Delhi Building and Other Construction Workers' Welfare Board, A-Wing, 7th Floor, Vikas Bhawan-II, Civil Lines, Delhi-110054
9.	e-Tender fee	₹25,000 (Non-Refundable)
10.	Earnest Money Deposit (EMD)	₹25,00,000/-
11.	Validity period	90 days from the date of opening of EoI
12.	Performance Bank Guarantee (PBG)	3% of the contract value as per GFR Rule 171

Details of EoI will be available on <https://govtprocurement.delhi.gov.in>

Interested agencies are requested to visit the mention for participating in the tender.

The DBOCWW Board reserves the right to accept or reject any or all tenders without assigning any reason.

Sd/-
Secretary
Delhi Building and Other Construction
Workers' Welfare Board

1. Introduction & Background

1.1. Authority issuing invitation for EoI

The DBOCWWB invite EoI for Empanelment of Training Partners to provide Training for Skill Development of Registered Workers of the Board under the Recognition of Prior Learning.

The Government of India enacted the Code on Social Security, 2020, implemented from 21st November 2025, wherein, the Building Worker's Welfare Board has been empowered to frame skill development and awareness schemes for the beneficiaries. Accordingly, the DBOCWW Board invites Expression of Interest for Empanelment of Training Partners to provide Training for Skill Development of Registered Workers under the DBOCWW Board.

Bidders are advised to study this e-Tender document carefully before submitting their proposals in response to the e-Tender notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

The complete bid document has been published on **15/01/2026** at <https://govtprocurement.delhi.gov.in> for the purpose of downloading. The downloaded bid document shall be considered valid for participation in the electronic bid process (e-Tendering) subject to the submission of required e-Tender / bid document fee and EMD.

Bidder or authorized signatory of the bidder shall submit their offer online in electronic formats for preliminary qualification. However, Tender Document Fees, and EMD shall be paid as per the details provided in the e-Tender. DBOCWW Board shall not be responsible for delay in online submission by bidder due to any reason.

Pre-Bid meeting will be held on **27.01.2026, at 11:30 hrs** in person for any suggestions or doubts regarding the e-Tender.

1.2. Project Description

The DBOCWW Board deals with the welfare of registered workers in Delhi. The construction workers are the most vulnerable segment of the labour workforce. Most of the workers have migrated from different regions and states, leaving their native villages in search of their livelihoods.

This initiative aims to enhance the employability and livelihood opportunities of registered construction workers.

The program focuses on offering employment relevant training aligned with recognized standards to equip beneficiaries with practical skills for better job prospects.

Eligible TPs are expected to deliver high-quality training in various trades, ensuring measurable outcomes and compliance with the welfare board's objectives to promote sustainable economic empowerment.

The training can be conducted both in Camp Mode wherein the training Centre will be established on an ad-hoc basis near the Labour Chowks and also in Employer Premises mode where the training will be conducted on construction sites identified by TPs in the NCT of Delhi.

The permitted job roles for which the RPL will be conducted are as per the table given below:

S/N	Job Role	QP Code	NSQF Level	Category
1	Assistant Mason	CON/Q0102	NSQF Level 3	Category - I
2	Assistant Bar Bender & Steel Fixer	CON/Q0202	NSQF Level 3	Category - I
3	Assistant Shuttering Carpenter (System Formworks)	CON/Q0302	NSQF Level 3	Category - I
4	Assistant Electrician	CON/Q0602	NSQF Level 3	Category - I
5	Assistant Construction Painter & Decorator	CON/Q0502	NSQF Level 3	Category - II

1.3. Invitation for Proposal for EoI

The DBOCWW Board invites EoI for Empanelment of Training Partners to provide Training for Skill Development of Registered Workers under the DBOCWW Board.

The proposers are advised to study this EoI document carefully before submitting their proposals in response to the EoI notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

The complete EoI document has been published on <https://govtprocurement.delhi.gov.in> for the purpose of downloading. The downloaded EoI document shall be considered valid for participation in the electronic EoI process subject to the submission of required EoI document fee and EMD.

The proposer shall use one envelope (technical proposal) method through e-tendering in order to fill up EoI.

The proposers or authorized signatory of the proposers shall submit their proposal online in electronic formats for qualification. However, EoI document fees, and EMD shall be paid as per the details provided in the EoI. The DBOCWW Board shall not be responsible for delay in online submission by the proposer due to any reason. For this, the proposers are requested to upload the complete EoI proposal well in advance to avoid issues like slow speed, choking of website due to heavy load or any other unforeseen problems.

A pre-bid meeting is scheduled on **27/01/2026 at 11:30 hrs** to be conducted **in person**. The participants are encouraged to share suggestions or raise any queries related to the e-Tender during this meeting.

The minutes of the pre-bid meeting will be published online, if needed be. The DBOCWW Board is not bound to furnish any answers thereafter. All the terms and conditions mentioned in the EoI are binding on the proposers.

Place: Delhi

Date:

Sd/-
Secretary
DBOCWW Board

1.4. Disclaimer

The DBOCWW Board has issued this electronic EoI for *Empanelment of Training Partners* to provide *Training for Skill Development of Registered Workers*, the terms and conditions as set out in this EoI document, including but not limited to the technical specifications set out in different sections of this EoI document.

This EoI has been prepared with an intention to invite prospective proposers and to assist them in making their decision of whether or not to submit a proposal. It is hereby clarified that this EoI is not an agreement and the purpose of this EoI is to provide the proposer(s) with information to assist them in the formulation of their proposals. This EoI document does not purport to contain all the information proposers may require. This EoI document may not be appropriate for all persons, and it is not possible for the DBOCWW Board to consider the investment objectives, financial situation and particular needs of each proposer.

The DBOCWW Board has taken due care in preparation of information contained herein. However, this information is not intended to be exhaustive. Interested proposer(s) are required to make their own enquiries and proposers shall be required to confirm in writing that they have done so and they do not solely rely on the information contained in this EoI in submitting their proposal. This EoI includes statements, which reflect various assumptions and assessments arrived at by the DBOCWW Board in relation to the project. Such assumptions, assessments and statements do not purport to contain all the information that each proposer may require.

This EoI is not an agreement by and between the DBOCWW Board and the prospective proposer. The information contained in this EoI is provided on the basis that it is non-binding on the DBOCWW Board, any of its authorities or agencies, or any of their respective officers, employees, agents, or advisors. The DBOCWW Board makes no representation or warranty and shall incur no liability under any law as to the accuracy, reliability or completeness of the information contained in the EoI document. Each proposer is advised to consider the EoI document as per his understanding and capacity. The proposers are also advised to do appropriate examination, enquiry and scrutiny of all aspects mentioned in the EoI document before submission. The proposers are encouraged to take professional help of experts on financial, legal, technical, taxation, and any other matters / sectors appearing in the document or specified work. The proposers are also requested to go through the EoI document in detail and bring to notice of the DBOCWW Board any kind of error, misprint, inaccuracies, or omission in the document. The DBOCWW Board reserves the right not to proceed with the project, to alter the timetable reflected in this document, or to change the process or procedure to be applied. The DBOCWW Board also reserves the right to decline to discuss the project further with any proposer submitting a proposal.

No reimbursement of cost of any type shall be paid to any proposer or prospective proposer submitting a EoI Proposal. The proposer shall bear all costs arising from, associated with or relating to the preparation and submission of its EoI including but not limited to preparation, copying, postage, delivery fees, expenses associated with any presentations which may be required by the DBOCWW Board or any other costs incurred in connection with or relating to its EoI.

This issue of this EoI does not imply that the DBOCWW Board is bound to select and qualify proposal at this stage or to appoint the Empaneled Agency, as the case may be, for the project and the DBOCWW Board reserves the right to reject all or any of the proposals without assigning any reasons whatsoever.

The DBOCWW Board may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EoI.

The DBOCWW Board, its employees and advisors make no representation or warranty and shall have no liability (for any cost, damage, loss or expense which may arise from or is incurred or suffered on account of anything contained in this EoI or otherwise, including but not limited to the accuracy, adequacy, correctness, completeness or reliability of the EoI and any assessment, assumption, statement or information contained therein or deemed to be part of this EoI or arising in any way with eligibility of proposer for participation in the EoI Process) towards any proposer or a third person, under any law, statute, rule, regulation or tort law, principles of restitution or unjust enrichment or otherwise.

The DBOCWW Board also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any proposer upon the statement contained in this EoI.

In case of any discrepancy, the decision of the Delhi Building and Other Construction Workers Welfare Board shall be final and binding. No further representations in this regard shall be entertained.

Interested proposer, after careful review of all the clauses of this 'EoI', are encouraged to send their suggestions in writing to the DBOCWW Board. Such suggestions, after review by the DBOCWW Board, may be incorporated into this 'EoI' as a corrigendum which shall be uploaded onto the e-Tendering website <https://govtprocurement.delhi.gov.in>

1.5. Glossary of Terms

S/N	Term	Meaning
1.	Proposer	The proposer should be Training Partner who are entities working and involved in Training for Skill Development.
2.	Confidential Information	Any information disclosed to or by any party to this contract and includes any information in relation to the parties, a third party or any information including any such information that may come to the knowledge of the parties hereto / proposer by virtue of this contract that; or is by its nature confidential or by the circumstances in which it is disclosed confidential; or is designated by the disclosing Party as confidential or identified in terms connoting its confidentiality; but does not include information which is or becomes public knowledge other than by a breach of this contract.
3.	Contract	The EoI and all annexures thereto, the agreement entered into between the selected proposer together with the purchaser as recorded in the contract form signed by the Purchaser and the proposer including all annexures thereto and the agreed terms as set out in the EoI, all documents incorporated by reference therein and amendments and modifications to the above from time to time.
4.	Contract Value	The price payable to the proposer under this contract for the full and proper performance of its contractual obligations.
5.	Effective Date	The date on which this contract comes into force. This contract shall come into force and effect on the date of signing the contract (the “Effective Date”) of the purchaser’s notice to the proposer instructing to begin carrying out the activities.
6.	DBOCWW Board	Delhi Building and Other Construction Workers’ Welfare Board
7.	Non- compliance	Failure / refusal to comply to the terms and conditions of the proposal / agreement.
8.	Parties	The purchaser, the proposer, and “party” means either of the parties.
9.	Proposal	Response or offer submitted by proposers for this e-EoI
10.	Purchaser	Delhi Building and Other Construction Workers’ Welfare Board
11.	Selected points	Locations where training camps/sites shall be arranged across the state.
12.	Services	Services to be provided as per the requirement mentioned in the scope of work and instructions thereof issued from time to time by the DBOCWW Board.
13.	Empaneled Agency / Training Partner	This shall mean the successful proposer whose EoI has been accepted, and who has been authorized to proceed with the Work.

1.6. Other Important Information Related to Proposal Submission

S/N	Item	Description
1.	EMD	₹25,00,000/- (Rupees Twenty-Five Lakh only). EMD shall be submitted in the form of Demand Draft.
2.	EoI fee	Cost of Tender Document - ₹25,000/- (Rupees Twenty-Five Thousand) only (Non-Refundable)
3.	Proposal Validity Period	90 days from the date of opening of EoI.
4.	Performance Bank Guarantee	3% of contract value from a Nationalized Bank and must be valid for the contract period and 180 days beyond the contract period.
5.	Contract period	Total empanelment duration / period shall be of 3 years from date of signing of contract. Empanelment period may be extended with mutual consent between the DBOCWW Board and TP as per project requirements.
6.	Qualified TPs	A maximum of five (5) TPs meeting all the criteria outlined in this EoI will be empaneled.

2. Scope of Work

2.1 Overview

This EoI is for the Empanelment of Training Partners to provide Training for Skill Development of Registered Workers under the DBOCWW Board. The general details are:

1. Training of 120 Hours will be provided to the workers based on the applicable Qualification Pack (QP) and the National Occupation Standards (NOS). The training will be conducted by the trainers of TP.
2. Training will be followed by one-day assessment (08 hours) which will be carried out by assessors of Assessment Agencies empaneled with National Council of Vocational Education & Training (NCVET).
3. The Assessment Agency will then release the result of the assessment based on which certificates will be issued to the successful candidates during a certificate distribution ceremony which will be conducted by TP.

The permitted job roles for which the RPL Scheme will be conducted are as per the table given below:

S/N	Job Role	QP Code	NSQF Level	Category
1	Assistant Mason	CON/Q0102	NSQF Level 3	Category - I
2	Assistant Bar Bender & Steel Fixer	CON/Q0202	NSQF Level 3	Category - I
3	Assistant Shuttering Carpenter (System Formworks)	CON/Q0302	NSQF Level 3	Category - I
4	Assistant Electrician	CON/Q0602	NSQF Level 3	Category - I
5	Assistant Construction Painter & Decorator	CON/Q0502	NSQF Level 3	Category - II

4. **Target per Year:** 40,000 per year is allotted as target as per the cess collected in the last three financial years. The target may be revised by the Board based on expenditure in due course and as per mutual consent.
5. **Branding and Publicity:** TPs and DBOCWW Board both shall do the branding, publicity and promotion of the RPL Scheme.
6. **Training Infrastructure:** The TPs shall arrange the necessary training infrastructure, study material, stationary items and required training tools and equipment at the training location, as per the requirements of the job role.
7. **Training Duration:** TP will have to deliver 120 hours (15 days) of training as per the job role. The curriculum as per the approved QP will only be used for training.

8. **Training Modality as per the Mode of Training:** The training modalities as per the training mode have been tabulated below:

S/N	Training Mode	Classroom Cum Demonstration Training (Hours / Day)	Practical Training (Hours / Day)
1	Employer Premises	01 Hour during lunch break at the Training Centre created at site	07 hours at the work site as part of On-Site and On the Job Training
2	Camp	1.5 Hours at Training Centre	6.5 hours at Training Centre

9. **Batch Size:** The permitted batch size of candidates undertaking the RPL training is: Minimum Batch Size - 20, and Maximum Batch Size - 50. The batch need to be created on Skill India Digital Hub (SIDH) Portal of NSDC.
10. **Assessment:** The assessment and certification process will be carried out on the nominated assessment day by assessors / awarding body empaneled by NCVET. TPs will coordinate with Assessment Agencies for the conduct of assessment.
11. **Certification:** The certificates for the successful candidates will be issued as per the template, approved by the Board.
12. **Certificate Distribution:** The TPs will provide Certificates to all eligible workers after the end of assessment. TPs will ensure the presence of each successful candidate. High resolution pictures and videography shall be taken of the Certificate Distribution Ceremony including batch-wise photos of candidates by the TPs.
13. **Attendance of Candidates:** The TPs will maintain daily physical attendance record of the candidates which is required to be submitted to DBOCWW Board for calculation and payout of the wage loss component of the scheme.
14. **Dashboard Reporting:** The TPs will maintain a dashboard of all the training happening under the scheme. Dashboard will be used to project information to the DBOCWW Board officials and will form the basis of spot checks and audit by DBOCWW Board or by the Nodal Officer authorized by the Board. The dashboard will contain the following data:
- Graphical representation of training centers, locations and job roles.
 - Data regarding candidate enrolment, trained, dropped out, assessed, successful and unsuccessful candidates.
 - Information on all operational batches including their start, end, assessment dates, details of trainers and nominated assessors.

2.2 General Requirements

1. TPs shall be responsible for carrying out end-to-end Training, Assessment via the Assessment Agency and Certification of the registered workers of the DBOCWW Board as per

the requirements and instructions of the DBOCWW Board, applicable from time to time.

2. The DBOCWW Board envisages to train approximately 1,20,000 registered construction workers in 3 years. However, the DBOCWW Board reserves the right to increase / decrease the number of registered construction workers to be trained as per the registration and renewal of the workers with the Board, which is a continuous process. However, in accordance with the Model Welfare Scheme, 2018 issued by the Government of India, circulated by Ministry of Labour & Employment, GoI, vide letter dated 24.07.2019, the expense to be incurred under this scheme in a financial year should not exceed 10% of the cess collected in the previous year.

3. Based on the request letters received by the DBOCWW Board from registered workers of the DBOCWW Board, the list of eligible registered workers to whom the training to be provided will be prepared as per the approval of the concerned officer.

4. The concerned officials authorized by the DBOCWW Board shall act as authorized Nodal Officer at each district. TPs shall be responsible for coordinating with the authorized Nodal Officer of the DBOCWW Board during training.

5. TPs shall adhere to the Standard Operating Procedure issued by the DBOCWW Board.

6. TPs shall provide training to registered workers of the DBOCWW Board and ensure to collect the copy of their Board Card, Aadhar Card and Bank Account details.

7. TP shall submit such reports / documents / attendance to the Nodal Officers of the DBOCWW Board.

2.3 Project Inception

1. TP shall prepare a Project Inception Report based on the training requirements and locations shared by the DBOCWW Board.

2. TP shall coordinate with the DBOCWW Board for finalization of the Assessment Agency. However, the decision of the Board shall be final in this regard.

2.4 Training Programs, Assessment and Certification

Overall Structure for Training Programs, Assessment and Certification shall be as per NCVET guidelines as mentioned below:

S/N	RPL type	Target Group	Process
1	Employer's Premises / Camp Mode	RPL on-site at an employer's premise, or project site / location where an infrastructure project is going on or training camps.	Step 1: Mobilization Step 2: Pre-Screening and Counselling Step 3: Orientation and Training Step 4: Final Assessment Step 5: Certification and Pay out

2.4.1 Orientation and Bridge Course

1. TPs shall conduct orientation and training as required for skilling.
2. TPs shall conduct orientation and bridge training for 120 hours.
3. Details about training hours and NSQF-aligned trade / courses-related information will be provided after the proposers have been empaneled.

2.4.2 Final Assessment

1. Assessment and Certification shall be done by the Assessment Agency finalized by the DBOCWW Board.
2. TPs shall coordinate with the Assessment Agency and be responsible for the timely conduct of the Training Final Assessment and end-to-end operations regarding the Assessment and certification of workers.
3. It shall be mandatory for the workers to maintain minimum 80% attendance to be eligible to appear in the assessments, thereby avail Wage Loss.
4. Second Attempt for assessment shall be provided to unsuccessful candidates who have > 80% attendance. Assessment fees for these candidates shall also be paid under the scheme.
5. Certificates shall be issued only for the candidates who have completed the Final Assessment successfully.

2.5 Responsibilities of TPs

1. To identify construction sites and labour chowks having adequate construction workers.
2. To mobilize registered construction workers as per their job roles.
3. To assist the DBOCWW Board in registration of construction workers who do not have DBOCWW Board Registration Cards.
4. To form batches as per permitted job roles.
5. To coordinate with NCVET empaneled Assessment Agencies for conduct of assessment of trained candidates.
6. To assist the Assessor nominated by Assessment Agency for orderly conduct of assessment on the day of assessment.
7. To distribute safety jacket with the DBOCWW Board logo to the candidates undertaking

training.

8. To print and distribute the certificates to the successful candidates.
9. To timely raise invoices as per the payment milestones.
10. To publish and share data for publishing a consolidated training dashboard which will contain the complete and current information of the training provided by the TPs under the scheme.
11. To maintain the documentation related to the scheme for up to a period of 01 year after the completion of the project and provide all details to the DBOCWW Board as and when required.
12. TPs will ensure the timelines in respect of the batch formation as per the table below:

S/N	Event	Days Allotted
1	Training of Candidates	15 Days
2	Assessment	01 Day
3	Results	02 Days from date of assessment
4	Certificate Generation	01 day from date of declaration of result
5	Certificate Distribution	05 day from date of certificate generation

2.6 Training Camps

1. TPs shall arrange and conduct Training camps across locations as per the schedule and timelines directed by the DBOCWWB Board.
2. TPs shall provide sufficient manpower, trained faculty and trainers to conduct training camps across locations.
3. TPs shall also provide necessary infrastructure for imparting training at each camp site.
4. TPs shall work as per the directions of the Nodal Officer or representative of the DBOCWW Board.
5. TPs shall inform the DBOCWW Board within 3 days of batch launch about camp location.

2.6.1 Survey and Finalization of Location for Training Camps

1. TPs shall conduct a survey and identify Construction Sites across Districts as notified by the DBOCWW Board.
2. TPs shall submit a survey report with the minimum following information:

- a. Address of the Construction Site (in case of registered workers)
 - b. Name and contact details of the Employer/Builder
 - c. No. of construction workers (Registered/Unregistered)
 - d. Application forms signed by the individual construction workers
3. TPs shall obtain an undertaking from the employer / contractor / authorized representative of the establishment stating the details of the registered construction workers who wish to avail the training. The format of the undertaking shall be as approved by the DBOCWW Board.
4. Construction sites and workers gathering sites identified by TPs shall be considered for approval of the DBOCWW Board.
5. Nodal Officers authorized by the DBOCWW Board may physically visit and inspect the construction sites and workers gathering sites identified by TPs before approval.
6. The DBOCWW Board reserves the right to accept or reject the construction sites and workers gathering sites identified by TP. Only on approval of the DBOCWW Board, TPs shall begin the training at the approved construction and workers gathering sites or location approved by the board.

2.6.2 Creation of Training Batch

1. TPs shall create a training batch providing details as below:
 - a. Location of training
 - b. Details of Registered Workers (Name, Registration ID, Aadhar Number, Mobile Number, etc.)
 - c. Trade for which the training is being held
 - d. Date and time for training
2. The DBOCWW Board reserves the right to accept or reject the training batch created by the TPs. Only on approval of the DBOCWW Board, TPs shall begin the training program at the approved construction and workers gathering sites or location approved by the board.

2.6.3 Acknowledgement of Training and Certification from Registered Construction Workers

1. TPs shall capture and store geo-tagged and time-stamped photos of the beneficiary receiving training and maintain daily attendance of all candidates. They shall verify the authenticity of the beneficiary by using Aadhaar-based authentication systems.
2. The receipt format shall be provided by the DBOCWW Board at the time of issue of the work order to the TPs.
3. TPs shall make its own arrangements for the storage of the infrastructure required to conduct the training program.

2.6.4 Facilitate Registration / Renewal / Claim Application of Construction Workers

TPs shall facilitate Registration / Renewal / Claim Application of Construction Workers by helping them to fill up / edit online application forms along with online submission of required documents.

2.7 Wage Loss

The DBOCWW Board shall provide Wage Loss allowance (as per the Minimum Wages notified by the GNCTD) per hour per candidate through Direct Benefit Transfer (DBT) only to the Registered Construction Workers of the Board for the training program who have completed certification. As per the scheme guidelines and vide Ministry of Labour & Employment, GoI letter no. Z-13011/03/2007-BL (Pt.) dated 24th July 2019 the applicable rate for wage loss is ₹35/- per hour of wage loss. This payment will be made to candidate for the wage loss incurred due to the RPL scheme. TPs is required to make available all training, assessment and certification related data in respect of each candidate who has undertaken the program for calculation and disbursement of the wage loss to the candidates. The wage loss will be based on the actual wage loss hours reported by the TPs after accounting for absenteeism and will be released directly by the DBOCWW Board to the candidates through Direct Benefit Transfer up to the maximum pay-out as per the rates tabulated below. No wage loss will be paid to candidates who drop out of the RPL Scheme or do not undertake the final assessment.

2.8 Time Schedule

Milestone	Period
Submission of training batch details and location details for districts as notified by the DBOCWW Board.	Within 30 days from notification of districts by the DBOCWW Board.
Completion of training program for batch and location as approved by the DBOCWW Board.	Within 100 days from approval of batch and location by the DBOCWW Board.
Submission of receipts duly signed by beneficiary for receipt of training and authenticated by Nodal Officers authorized by the DBOCWW Board.	Within 30 days from the date of training.

2.9 Payment Structure

As per the latest amendments to the common norms of Ministry of Skill Development & Entrepreneurship, GoI notified through notification no. H-22011/2/2014-SDE(Vol.-IV) dated 01/01/2021, the applicable rates for current financial year are ₹49/- per hour per assessed candidate for 120 hours of training. The same will be revised in accordance with the notification published by Ministry of Skill Development & Entrepreneurship, GoI from time to time.

S/N	Job Role	Category	Common Cost Norms	Total Training Payout for (120 hours)
1	Assistant Mason	Category - I	₹49/- per hour	₹5,880/-

2	Assistant Bar Bender & Steel Fixer	Category - I	₹49/- per hour	₹5,880/-
3	Assistant Shuttering Carpenter (System Formworks)	Category - I	₹49/- per hour	₹5,880/-
4	Assistant Electrician	Category - 1	₹49/- per hour	₹5,880/-
5	Assistant Construction Painter & Decorator	Category - II	₹42/- per hour	₹5,040/-

Training and Assessment Costs: The training fee per candidate, along with the post-training assessment cost per candidate, will be provided in accordance with the guidelines set forth by the Ministry of Skill Development and Entrepreneurship, GoI. Since the pay-out as per the scheme are only meant for the training providers and the assessment agencies to conduct their training and assessment respectively and do not have a separate provision for TPs payout. Therefore, no service charge shall be paid to training partners.

S/N	Particular	Value exclusive of GST (in ₹)
1	Training cost per candidate – Training duration of 15 days (120 hour) as per the common cost norms	₹5,880/-
2	Post training assessment cost per candidate	₹900/-
3	Wage Loss per candidate – Training duration of 15 days (120 hours) in camp mode or onsite mode at the rate of ₹35 per hour and post training assessment day wage loss 01 day (08 hours)	₹4,480/- (₹4,200 + ₹280)
4	Total cost per worker	₹11,260/-
5.	Total cost for 40,000 workers (per year)	₹11,260 x 40,000 = ₹45.04 Crores
6.	Total cost for 1,20,000 workers (for three years)	₹135.12 Crores

2.10 Payment Terms and Invoicing

1. The payment (inclusive of training cost and post-training assessment cost) shall be made to TPs on project mode basis, as per the Ministry of Skill Development & Entrepreneurship, GoI, Common Norms Notification H-22011/2/2014-SDE(Vol.-IV) dated 01/09/2021 as per the schedule of payment tabulated below, on the number of successful certified candidates for the training program carried out by the TPs.

S/N	Installment	Installment of Project Cost (%)	Milestones
1	1 st	25%	On signing of MoU & identification of training centers
2	2 nd	25%	On 20% training completion
3	3 rd	25%	On 60% training completion
4	4 th	25%	On 100% training completion and assessment

- a. Payouts will be directly transferred to the TPs bank account through electronic means or any other payment modes as per the DBOCW Board disbursement policy.

- b. For each milestone of 25% payment invoices will be raised and will be paid within 15 days of raising of invoices after due scrutiny.
 - c. The payments will attract TDS as per government stipulated rates and the DBOCWW Board will issue Form 16 for the TDS done as per government laid down guidelines.
2. TPs shall submit invoices to the DBOCWW Board along with the receipts duly signed by the beneficiary, approved by the Nodal Officers nominated by the DBOCWW Board for release of payments.
3. The payment certificate format shall be as per the approval of the DBOCWW Board.
4. The DBOCWW Board shall be entitled to withhold payment of any invoice or part of it delivered by the TPs where the Board disputes such invoice or part of it provided that such dispute is bonafide. The withheld amount shall be limited to that which is in dispute. The disputed amount shall be settled in accordance with the procedure as set out in the EoI. Any exercise by the Board under this section shall not entitle the agency to delay or withhold conducting training and other activities of registered construction workers.
5. Taxes shall be paid as per the actuals. Tax structure on the payment shall be applicable based on the government notification at the time of submission of the invoice.
6. All payments agreed to be made by the DBOCWW Board to the TPs shall be inclusive of all statutory levies, duties, taxes and other charges whenever levied / applicable. TPs shall bear all personal / income taxes levied or imposed on it and its personnel, etc., on account of payment received under this contract.
7. It is incumbent upon the TPs to submit Utilization Certificates (UC) to the DBOCWW Board either quarterly or on completion of the requisite milestone, whichever is earlier, to remain eligible to receive the next tranche of payment as per the milestones. The UC should contain the following:
 - a. No. of candidates trained, assessed and certified during the quarter to aid reconciliation with the DBOCWW Board records.
 - b. Pay-outs disbursed to TPs and Assessment Agencies as per the milestones.

2.11 Service Level Agreement

S/N	Services	Parameter	Penalty
1	Submission of training batch details and location details for districts as notified by the DBOCWW Board	Within 30 days from notification of districts by the DBOCWW Board	A sum equivalent to half percent of the price of the undelivered service at the stipulated rate for each week.

2	Completion of training program for batch and location as approved by the DBOCWW Board	Within 100 days from approval of batch and location by the DBOCWW Board	A sum equivalent to half percent of the price of the undelivered service at the stipulated rate for each week.
3	Submission of receipts duly signed by beneficiary for receipt of training and authenticated by Nodal Officers authorized by the DBOCWW Board.	Within 30 days from the date of training	A sum equivalent to half percent of the price of the undelivered service at the stipulated rate for each week.

2.11.1 Penalties

1. The penalty shall be calculated every month and will be deducted from the monthly bill.
2. All above mentioned penalties are exclusive to each other.
3. All payments shall be released after deduction of applicable penalties.

2.11.2 Breach of SLA

If the penalty deducted is over 5% of the total monthly payment for 03 consecutive months or over 5% of the total contract value, the DBOCWW Board may invoke breach clause and terminate the contract. The decision of the DBOCWW Board in this regard shall be final and binding on the TPs. The DBOCWW Board will treat it as a case of breach of the Service Level Agreement. The following steps will be taken in such a case:

1. The DBOCWW Board may issue a show-cause notice to the TPs.
2. TPs should reply to the notice within three working days.
3. If the DBOCWW Board is not satisfied with the reply, the DBOCWW Board will initiate the termination process.

3. Submission Terms and Evaluation Criteria

3.1 Conditions of issue of Invitation of EoI

1. EoI is not an offer and does not carry any commitment to engage the Proposer who submits the same or any other commitment related thereto.
2. The purchaser reserves the right to withdraw this EoI and change or vary any part thereof at any stage if the purchaser feels that such action is in the best interest of the project.
3. The purchaser shall shortlist only those organizations who fulfil the Pre-Qualification

Criteria and Evaluation Framework set forth in EoI.

4. Timing and sequence of events resulting from this EoI shall ultimately be determined by the purchaser.
5. Each proposer shall submit only one EoI.
6. For all the EoIs received before the last date and time prescribed for submission, the proposals and accompanying documentation of the proposal will become the property of purchaser and will not be returned after opening of the proposals. The purchaser shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure. The purchaser is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the proposers who have submitted their EoIs.
7. By submitting an EoI, each proposer shall be deemed to acknowledge that it has carefully read all sections of this EoI, including all forms, schedules and annexures hereto and has fully informed itself as to all existing conditions and limitations.
8. The proposal and all correspondence and documents shall be written in English.

3.2 EoI Response Requirements

1. The EoI proposal response shall be in accordance with the requirements and format specified in this document for each of the mentioned qualifying criteria as proof of having the minimum requirements.
2. Proposals must be direct, concise, and complete. Any information which is not directly relevant to this EoI should not be included.
3. The proposal should contain the copies of references and other documents as specified in the EoI.
4. Purchaser will not accept delivery of proposal in any manner other than that specified in this EoI. Proposal delivered in any other manner shall be treated as defective, invalid and rejected.

3.2.1 Submission of EoI Proposal

Sealed proposal shall be received by the Secretary, DBOCWW Board, through the e-Tendering system before the time and date specified in the schedule of the EoI notice. In the event of the specified date for the submission of proposal being declared a holiday, the proposal will be received up to the appointed time on the next working day. Purchaser may, at its discretion, extend this deadline for submission of proposal by issuing corrigendum and uploading the same

on e-Tendering system. To view – EoI Notice, Detailed Time Schedule, EoI Document for this EoI and subsequently purchase the EoI Document and its supporting documents, kindly visit following e-Tendering website <https://govtprocurement.delhi.gov.in>

3.2.2 Proposal Submission Format

The entire proposal shall be submitted strictly as per the format specified in this EoI. Proposals with deviation from this format are liable for rejection.

1. Complete proposal process is online (e-Tendering) in one envelope system. Submission of proposal shall be in accordance with the instructions given in the Table below:

Particulars	Instructions
Envelope A: Technical proposal	<p>The Proposer shall upload following through online submission process:</p> <ol style="list-style-type: none"> a. Scanned copy of EoI with the covering letter, EoI should be signed and stamped by the Authorized Signatory of the proposer. b. Scanned copy of receipt of the EoI fees c. Scanned copy of EMD receipt <p>The Pre-qualification documents and technical documents shall be prepared in accordance with the requirements specified in this EoI and the formats prescribed in this EoI.</p> <p>Each page of the technical proposal should be signed and stamped by the Authorized Signatory of the proposer.</p> <p>Technical proposal should be submitted through online submissions process only.</p> <p>Hard copy of the Demand Draft towards Earnest Money Deposit (EMD) and EOI Fee shall be submitted to the Account Officer, DBOCWW Board at the given address in the name of Secretary:</p> <p style="text-align: center;">Secretary, Delhi Building and Other Construction Workers' Welfare Board, A-Wing, 7th Floor, Vikas Bhawan-II, Civil Lines, Delhi-110054</p>

3. The proposal should be a complete document and should be page numbered, indexed and bound as a single set. The document should be page numbered and appropriately flagged and must contain the list of contents with page numbers. Any deficiency in the documentation may result in the rejection of the proposal.

4. Proposals sent by courier / post shall be rejected.

5. The EoI purchased by the proposers shall be submitted in original and countersigned by the proposer.

3.3 Opening of EoI Submissions

1. The purchaser will open (online) the proposals at the specified date and time and at the specified place as indicated in the EoI schedule

2. Authorized representatives of the proposers, who have submitted proposals on time may attend the EoI submissions opening.

3.4 EoI Evaluation

3.4.1 Pre-Qualification Criteria

S/N	Pre-Qualification Criteria	Documents to be submitted	Annexure to be submitted
1	The proposer shall be “A Company / Trust / Society / Limited Liability Partnership firms registered in India under the applicable Act / Law in existence atleast for the last three years”. The proposer must be registered with appropriate authorities for all applicable statutory duties / taxes.	Copy of certificate of incorporation / registration, GST registration certificate, PAN card etc.	Form 4
2	The proposer should have minimum average annual turnover of ₹10 crores during the financial years 2022-23, 2023-24 and 2024-25 in skill training.	Audited financial statements for each relevant financial year and Statutory Auditor’s / Chartered Accountant’s certificate clearly specifying the annual turnover for each relevant financial year with valid UDIN for the mentioned criteria.	Form 6
3	The proposer should have positive net worth in each of last 03 Financial Years (i.e., FY 2022-23, FY 2023-24 & FY 2024-25).	Statutory Auditor’s / Chartered Accountant’s certificate clearly specifying the net worth for each relevant financial year with valid UDIN for the mentioned criteria	Form 6

4	The proposer must have experience of successfully completed work for “Conducting Training or Skill Development programs for at least 7,000 candidates in one project in Government Organizations in India in the last 5 years as on 31 st March, 2025.	Copy of Work Order or Client Certificate or work completion certificate or Certificate from Statutory Auditor. The supporting documents shall mandatorily mention the quantity and duration of the contract.	Form 5
5	The proposer shall have minimum 20 (twenty) SSC certified trainers on role.	Details of on-role trainers on proposer letterhead signed and stamped by the Authorized Signatory of the Proposer.	
6	The proposer must have valid ISO 9001 certificate as on proposal submission date.	Copy of valid certificates signed and stamped by the Authorized Signatory of the proposer.	
7	The proposer must have a valid accreditation or hold a direct contract with the NSDC, or any Central or State Government organization engaged in skill training.	Copy of valid certificates from Accrediting Organization, signed and stamped by the Authorized Signatory of the proposer.	
8	The proposer should not be debarred / blacklisted / banned / not being under declaration of ineligibility for corrupt or fraudulent practices by any Government / PSU in India as on date of submission of the proposal.	An affidavit on ₹100/- stamp paper signed by the Authorized Signatory of the proposer as per Annexure Form 8.	Form 8
9	Power of Attorney to be on non-judicial stamp paper of appropriate value as per the Indian Stamp Act 1899, relevant to place of execution.	All the signatories of the Agreement shall be authorized by a Power of Attorney signed by the respective Managing Director or Board resolution and authorization letters of Board of Directors of the Companies or by the Trustees / LLP, as the case may be.	Form 7

Note: If ISO 9001 certificate is currently under issuance / renewal, same can be considered eligible only if the respective certification application for issuance / renewal is under process before date of issue of this EoI. The proposer needs to submit the supporting document clearly indicating documents related to issuance / renewal along with certificate from the appointed certifying authority that the certification issuance / renewal is under process. The proposer shall be required to submit valid certificate before award of contract.

3.4.2 Evaluation Framework

S/N	Criteria	Evaluation Parameters – Marks	Max. marks	Documents required						
1	Financial and Professional Strength (10 marks)									
1.1	The proposer should have minimum average annual turnover of ₹10 crores during the financial years 2022-23, 2023-24 and 2024-25 from in skill training.	₹10 Crores to ₹12 Crores – 6 ₹12 Crores to ₹15 Crores – 8 More than ₹15 Crores – 10	10	Audited financial statements for each relevant financial year, and Statutory Auditor’s / Chartered Accountant’s certificate clearly specifying the annual turnover for each relevant financial year with valid UDIN for the skill training.						
2	Relevant proposer’s experience (60 marks)									
2.1	The proposer must have experience of successfully completed work for “Conducting Training or Skill Development programs in Government Organizations in India in the last 5 years ending on 31 st March, 2025.”	No. of Training or Skill Development programs having more than 7,000 candidates <table><tr><td>1 project</td><td>10</td></tr><tr><td>2 projects</td><td>12</td></tr><tr><td>3 or more projects</td><td>15</td></tr></table>	1 project	10	2 projects	12	3 or more projects	15	15	Copy of Work Order or Client Certificate or Certificate from Statutory Auditor. The supporting documents shall mandatorily mention the quantity and duration of the contract.
1 project	10									
2 projects	12									
3 or more projects	15									
2.2	The proposer must have experience of successfully completed work for “Conducting Training or Skill Development programs for Unorganized Sector or Construction Workers in Government Organizations or Private Organizations in India in the last 5 years ending 31 st March, 2025.”	No. of Training or Skill Development programs for Unorganized Sector or Construction Workers in Government Organizations or Private Organizations in India <table><tr><td>1 project</td><td>6</td></tr><tr><td>2 projects</td><td>8</td></tr><tr><td>3 or more projects</td><td>10</td></tr></table>	1 project	6	2 projects	8	3 or more projects	10	10	Copy of Work Order or Client Certificate or Certificate from Statutory Auditor. The supporting documents shall mandatorily mention the quantity and duration of the contract.
1 project	6									
2 projects	8									
3 or more projects	10									

2.3	The proposer must have experience of successfully completed work for “Conducting Training or Skill Development programs in Government Organizations in India in the last 5 years ending 31 st March, 2025.”	No. of candidates covered under 1 project of Training or Skill Development programs <table><tr><td>7,000 to 25,000 candidates</td><td>10</td></tr><tr><td>25,001 to 50,000 candidates</td><td>12</td></tr><tr><td>50,001 or more candidates</td><td>15</td></tr></table>	7,000 to 25,000 candidates	10	25,001 to 50,000 candidates	12	50,001 or more candidates	15	15	Copy of Work Order or Client Certificate or Certificate from Statutory Auditor. The supporting documents shall mandatorily mention the quantity and duration of the contract.
7,000 to 25,000 candidates	10									
25,001 to 50,000 candidates	12									
50,001 or more candidates	15									
2.4	The proposer must have experience of successfully completed work of at least 1 Training or Skill Development programs in Government Organizations in Delhi NCR in the last 5 years ending 31 st March, 2025.”	No. of Training or Skill Development programs in Delhi NCR. <table><tr><td>At least 1 project</td><td>10</td></tr></table>	At least 1 project	10	10	Copy of Work Order or Client Certificate or Certificate from Statutory Auditor.				
At least 1 project	10									
2.5	The proposer must have SSC certified trainers.	No. of SSC certified trainers <table><tr><td>20 to 30 trainers</td><td>6</td></tr><tr><td>31 to 40 trainers</td><td>8</td></tr><tr><td>41 or more trainers</td><td>10</td></tr></table>	20 to 30 trainers	6	31 to 40 trainers	8	41 or more trainers	10	10	Copy of valid certificates signed and stamped by the Authorized Signatory of the proposer.
20 to 30 trainers	6									
31 to 40 trainers	8									
41 or more trainers	10									
3	Certification (10 marks)									
3.1	The proposer must have a valid accreditation or hold a direct contract with the NSDC, or any Central or State Government organization engaged in skill training.	Number of years of accreditation or direct contract as on last date of submission of EoI. <table><tr><td>1 year to 2 years</td><td>6</td></tr><tr><td>More than 2 years to 3 years</td><td>8</td></tr><tr><td>More than 3 years</td><td>10</td></tr></table>	1 year to 2 years	6	More than 2 years to 3 years	8	More than 3 years	10	10	Copy of valid certificates signed and stamped by the Authorized Signatory of the proposer.
1 year to 2 years	6									
More than 2 years to 3 years	8									
More than 3 years	10									
4	Presentation	Approach & methodology	20							
Total			100							

Note:

1. All the scanned copies of certificates / documents attached with the EoI should be stamped and signed by authorized person of the proposer, otherwise, the EoI is liable to be treated as INVALID.
2. Declarations on stamp papers should be invariably duly attested by a Notary Public, otherwise, the EoI is liable to be treated as INVALID.
3. The proposer shall produce original certificates / documents during the scrutiny stage, if asked by the concerned purchaser.
4. In case the proposer has submitted any fraudulent information, samples, etc. regarding qualification criteria, then EMD of such proposer shall be forfeited & necessary legal actions shall be initiated against such proposer.

3.4.3 Evaluation of Pre-Qualifying Criteria and marking for Evaluation Framework

1. Evaluation of pre-qualifying criteria and marking for evaluation framework shall be done as per EoI section 3.4.1 Pre-Qualification Criteria and 3.4.2 Evaluation Framework, respectively.
2. The evaluation of the technical proposal shall be done by the Board. Technical evaluation conducted by the Board shall be final and binding on all the proposers.
3. The DBOCWW Board shall determine whether each proposal is (a) complete, (b) is accompanied by the required information and documents, and (c) is substantially responsive to the requirements outlined in the EoI document.
4. The DBOCWW Board may, at its sole discretion, waive any minor informality or non-conformity or irregularity in a proposal document, which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any proposer.
5. The proposers who have qualified for all pre-qualification criteria of this EoI document shall be evaluated and scored as per the evaluation framework mentioned in section 3.4.2.
6. The proposers must achieve a minimum score of 70% in the evaluation framework outlined in section 3.4.2 to be considered for empanelment of agencies. Among the qualified proposers, the top five scoring proposers, based on their marks above the qualifying threshold, will be selected for empanelment.
7. **The DBOCWW Board may distribute the work among the selected partners as decided by Competent Authority**

3.4.4 Notification of Award

Before the expiration of the period of proposal validity, the DBOCWW Board will notify the successful proposer that its proposal has been accepted. The notification of award will constitute the formation of the contract. Upon the successful proposers, furnishing of a Performance Bank Guarantee, the purchaser may notify each unsuccessful proposer.

3.4.5 Signing of Contract

1. At the same time as the DBOCWW Board notifies the successful proposers that its proposal has been accepted, the DBOCWW Board may send the proposers the common proforma for contract with all proposers, incorporating all agreements between the DBOCWW Board and the proposers. All proposers shall agree and abide by the common proforma for contract, without any deviations.
2. Within 21 days of receipt of the contract, the successful proposers shall sign and date the contract and return it to the DBOCWW Board.
3. The rates in the contract will be valid from the date of the signing of the contract till the completion of the contract period. No representation in this regard will be entertained.

3.4.6 Empanelment of Agencies

1. The empanelment of Agencies will be valid for a period of 3 years from the date of empanelment.
2. A maximum of five (5) proposers meeting all the criteria outlined in this EoI will be empaneled.
3. The DBOCWW Board shall notify the empaneled agency with respect to allotment of trainee target (numbers) for providing skill development training services, as per the DBOCWW Board's requirement.

3.4.7 Performance Bank Guarantee

Within twenty-one (21) working days from the date of signing of the contract, the successful proposer shall at his own expense submit an unconditional and irrevocable PBG to the Board. This PBG shall be for an amount equivalent to 3% of the total contract value. PBG shall be invoked by the Board, in the event the proposer:

- Fails to meet the overall condition as mentioned in EoI or any changes mutually agreed between the parties,
- Fails to perform the responsibilities and obligations as set out in the EoI to the complete satisfaction of the Board as per the conditions and scope mentioned in the EOI.
- Misrepresents facts / information submitted to the Board.

The PBG shall be valid till satisfactory completion of the contract as per EoI. The PBG may

be discharged / returned by the Board upon being satisfied that there has been the due performance of the obligations of the proposer under the contract. However, no interest shall be payable on the PBG.

In the event of the proposer being unable to service the contract for whatever reason(s), the Board shall have the right to invoke the PBG. Notwithstanding and without prejudice to any rights whatsoever of the Board under the contract in the matter, the proceeds of the PBG shall be payable to the Board as compensation for any loss resulting from the proposer's failure to perform / comply with its obligations under the contract.

In case the project is extended beyond the project schedule as mentioned in EoI, the PBG shall be accordingly extended by the proposer till the completion of the scope of work as mentioned in the EoI.

This PBG shall be valid for the entire duration of contract period from the date of commencement of services. On satisfactory performance and completion of the order in all respects and duly certified to this effect by the Board, a Certificate shall be issued, and the PBG will be returned to the proposer.

3.4.8 Applicable Law and Jurisdiction

In case a dispute is referred to arbitration, the arbitration shall be under the Indian Arbitration and Conciliation Act, 1996, and any statutory modification or re-enactment thereof. The jurisdiction for its settlement will be that of a Court of Law having Jurisdiction at Delhi.

4. Annexures / Forms

4.1 Form 1: Covering Letter

Date: dd/mm/yyyy

To,

The Secretary,
Delhi Building and Other Construction Workers' Welfare Board,
A-Wing, 7th Floor, Vikas Bhawan-II, Civil Lines, Delhi-110054.

Ref.: Expression of Interest for Empanelment of Training Partners to provide Training for Skill Development of Registered Workers under the Delhi Building and Other Construction Workers' Welfare Board in various districts of Delhi.

Sir,

We hereby offer to provide training services to Registered DBOCWBB Construction Workers as specified in this EoI at the prices specified in the proposal. In the event of acceptance of our proposal, we do hereby undertake that:

1. All the services / deliverables shall be performed strictly in accordance with the EoI documents, and we agree to all the terms and conditions in the EoI, including all the corresponding addendums & corrigendum and any other work as may subsequently be mutually agreed between us, the purchaser and or its appointed representatives.
2. We affirm that the entire contract period of the project is 3 years. We agree to abide by the payment structure as mentioned in EoI.
3. We accept that there won't be any escalation / increase in the final rate.
4. We agree to abide by the proposal for a period of 90 days from the last date of submission of the proposal prescribed by the purchaser, and that we shall remain bound by a communication of acceptance within that time.
5. We have carefully read and understood the terms and conditions of the EoI and the conditions of the contract applicable to the EoI. We do hereby undertake to provision as per these terms and conditions.
6. We hereby certify that the proposer / owner is a director and the person signing the EoI is the constituted attorney.
7. We do hereby undertake that until a formal contract is prepared and executed, this proposal, together with your written acceptance thereof and notification of award of contract, shall constitute a binding contract between us.

8. Purchaser or its authorized representatives to conduct any investigations to verify the statements, documents and information submitted and to clarify the technical aspects of this proposal. For this purpose, we hereby authorize (any public official, engineer, bank, depository, manufacturer, distributor, etc.) or any other person or firm to furnish pertinent information deemed necessary and requested by purchaser to verify statements and information provided in this proposal or regarding our competence and standing.

9. We declare that there is no conflict of interest in the services that we will be providing under the terms and conditions of this EoI.

10. We declare that we are not involved in any litigation that may have an impact of affecting or affect the delivery of services as required under this EoI, and we are not under a declaration of ineligibility for corrupt or fraudulent practices.

11. We declare that the statements made and the information provided in the duly completed proposal are complete, true and correct in every detail. On verification at any time in the future, if it is found that the information furnished with this proposal and statements made therein are not true, incomplete or incorrect, we hereby authorize the DBOCWW Board to reject our proposal.

Signature of Authorized Signatory (with official seal) & Date

Name :

Designation :

Address :

Email address :

Contact Numbers :

4.2 Form 2: Technical Proposal Checklists

Checklist for Pre-Qualification Criteria

S/N	Pre-Qualification Criteria	Documents to be submitted	Annexure to be submitted
1	<p>The proposer shall be “A Company / Trust / Society / Limited Liability Partnership firms registered in India under the applicable Act / Law in existence atleast for the last three years”.</p> <p>The proposer must be registered with appropriate authorities for all applicable statutory duties / taxes.</p>	Copy of certificate of incorporation / registration, GST registration certificate, PAN card etc.	Form 4
2	The proposer should have minimum average annual turnover of ₹10 crores during the financial years 2022-23, 2023-24 and 2024-25 in skill training.	<p>Audited financial statements for each relevant financial year</p> <p>and</p> <p>Statutory Auditor’s / Chartered Accountant’s certificate clearly specifying the annual turnover for each relevant financial year with valid UDIN for the mentioned criteria.</p>	Form 6
3	The proposer should have positive net worth in each of last (3) Financial Years (i.e., FY 2022-23, FY 2023-24 & FY 2024-25).	Statutory Auditor’s / Chartered Accountant’s certificate clearly specifying the net worth for each relevant financial year with valid UDIN for the mentioned criteria	Form 6
4	The proposer must have experience of successfully completed work for “Conducting Training or Skill Development programs for at least 7,000 candidates in one project in Government Organizations in India in the last 5 years as on 31 st March, 2025.	<p>Copy of Work Order or Client Certificate or work completion certificate or Certificate from Statutory Auditor</p> <p>The supporting documents shall mandatorily mention the quantity and duration of the contract.</p>	Form 5
5	The proposer shall have minimum 20 (twenty) SSC certified trainers on role.	Details of on-role trainers on proposer letterhead signed and stamped by the Authorized Signatory of the Proposer.	

6	The proposer must have valid ISO 9001 certificate as on proposal submission date.	Copy of valid certificates signed and stamped by the Authorized Signatory of the proposer.	
7	The proposer must have a valid accreditation or hold a direct contract with the NSDC, or any Central or State Government organization engaged in skill training.	Copy of valid certificates from Accrediting Organization, signed and stamped by the Authorized Signatory of the proposer.	
8	The proposer should not be debarred / blacklisted / banned / not being under declaration of ineligibility for corrupt or fraudulent practices by any Government / PSU in India as on date of submission of the proposal.	An affidavit on ₹100/- stamp paper signed by the Authorized Signatory of the proposer as per Annexure Form 8.	Form 8
9	Power of Attorney to be on non-judicial stamp paper of appropriate value as per the Indian Stamp Act 1899, relevant to place of execution.	All the signatories of the Agreement shall be authorized by a Power of Attorney signed by the respective Managing Director or Board resolution and authorization letters of Board of Directors of the Companies or by the Trustees / LLP, as the case may be.	Form 7

4.3 Form 3: Checklist for Evaluation Framework

S/N	Criteria	Evaluation Parameters – Marks	Max. marks	Documents required						
1	Financial and Professional Strength (10 marks)									
1.1	The proposer should have minimum average annual turnover of ₹10 crores during the financial years 2022-23, 2023-24 and 2024-25 from in skill training.	₹10 Crores to ₹12 Crores – 6 ₹12 Crores to ₹15 Crores – 8 More than ₹15 Crores – 10	10	Audited financial statements for each relevant financial year, and Statutory Auditor’s / Chartered Accountant’s certificate clearly specifying the annual turnover for each relevant financial year with valid UDIN for the skill training.						
2	Relevant proposer’s experience (60 marks)									
2.1	The proposer must have experience of successfully completed work for “Conducting Training or Skill Development programs in Government Organizations in India in the last 5 years ending on 31st March, 2025.”	No. of Training or Skill Development programs having more than 7,000 candidates <table><tr><td>1 project</td><td>10</td></tr><tr><td>2 projects</td><td>12</td></tr><tr><td>3 or more projects</td><td>15</td></tr></table>	1 project	10	2 projects	12	3 or more projects	15	15	Copy of Work Order or Client Certificate or Certificate from Statutory Auditor. The supporting documents shall mandatorily mention the quantity and duration of the contract.
1 project	10									
2 projects	12									
3 or more projects	15									
2.2	The proposer must have experience of successfully completed work for “Conducting Training or Skill Development programs for Unorganized Sector or Construction Workers in Government Organizations or Private Organizations in India in the last 5 years ending 31 st March, 2025.”	No. of Training or Skill Development programs for Unorganized Sector or Construction Workers in Government Organizations or Private Organizations in India <table><tr><td>1 project</td><td>6</td></tr><tr><td>2 projects</td><td>8</td></tr><tr><td>3 or more projects</td><td>10</td></tr></table>	1 project	6	2 projects	8	3 or more projects	10	10	Copy of Work Order or Client Certificate or Certificate from Statutory Auditor. The supporting documents shall mandatorily mention the quantity and duration of the contract.
1 project	6									
2 projects	8									
3 or more projects	10									

2.3	The proposer must have experience of successfully completed work for “Conducting Training or Skill Development programs in Government Organizations in India in the last 5 years ending 31 st March, 2025.”	No. of candidates covered under 1 project of Training or Skill Development programs <table><tr><td>7,000 to 25,000 candidates</td><td>10</td></tr><tr><td>25,001 to 50,000 candidates</td><td>12</td></tr><tr><td>50,001 or more candidates</td><td>15</td></tr></table>	7,000 to 25,000 candidates	10	25,001 to 50,000 candidates	12	50,001 or more candidates	15	15	Copy of Work Order or Client Certificate or Certificate from Statutory Auditor. The supporting documents shall mandatorily mention the quantity and duration of the contract.
7,000 to 25,000 candidates	10									
25,001 to 50,000 candidates	12									
50,001 or more candidates	15									
2.4	The proposer must have experience of successfully completed work of at least 1 Training or Skill Development programs in Government Organizations in Delhi NCR in the last 5 years ending 31 st March, 2025.”	No. of Training or Skill Development programs in Delhi NCR. <table><tr><td>At least 1 project</td><td>10</td></tr></table>	At least 1 project	10	10	Copy of Work Order or Client Certificate or Certificate from Statutory Auditor.				
At least 1 project	10									
2.5	The proposer must have SSC certified trainers.	No. of SSC certified trainers <table><tr><td>20 to 30 trainers</td><td>6</td></tr><tr><td>31 to 40 trainers</td><td>8</td></tr><tr><td>41 or more trainers</td><td>10</td></tr></table>	20 to 30 trainers	6	31 to 40 trainers	8	41 or more trainers	10	10	Copy of valid certificates signed and stamped by the Authorized Signatory of the proposer.
20 to 30 trainers	6									
31 to 40 trainers	8									
41 or more trainers	10									
3	Certification (10 marks)									
3.1	The proposer must have a valid accreditation or hold a direct contract with the NSDC, or any Central or State Government organization engaged in skill training.	Number of years of accreditation or direct contract as on last date of submission of EoI. <table><tr><td>1 year to 2 years</td><td>6</td></tr><tr><td>More than 2 years to 3 years</td><td>8</td></tr><tr><td>More than 3 years</td><td>10</td></tr></table>	1 year to 2 years	6	More than 2 years to 3 years	8	More than 3 years	10	10	Copy of valid certificates signed and stamped by the Authorized Signatory of the proposer.
1 year to 2 years	6									
More than 2 years to 3 years	8									
More than 3 years	10									
4	Presentation	Approach & methodology	20							
Total			100							

4.4 Form 4: General Profile of the Proposer

The proposer should provide details of the projects executed in following format:

S/N	Particulars	Proposer
1	Name of the Organization	
2	Type of Organization	
3	Address of Registered Office with Telephone No.'s, Fax, E-mail and website	
4	Address of Correspondence Office with Telephone No.'s, Fax, E-mail and website (If available)	
5	Company Registration Details	
6	Date of Incorporation / Registration (with documentary evidence for Certificate of Incorporation / Registration)	
7	GST Registration Number (with documentary evidence)	
8	PAN No. (with documentary evidence)	
9	No. of years of Operation in India	
Signature of Authorized Signatory (with official seal) & Date		

Name :

Designation :

Address :

Email address :

Contact Numbers :

4.5 Form 5: Project Details

The proposer should provide details of the projects executed in following format:

Project Title: (Attach separate sheet for each Project)			
Order date			
Start Date (month/year):		End Date (month/year):	
Name of Client			
Address			
Type of Client			
Description of Training Provided			
Number of Candidates trained			
Project Value in ₹			
Brief Description of Project:			
Referrals (Client side): Provide one referral only.			
Name			
Designation			
Role in the project			
Contact Number			

Note: Please upload the Work orders and Completion Certificates issued by the concerned organizations.

Signature of Authorized Signatory (with official seal) & Date

Name :

Designation :

Address :

Email address :

Contact Numbers :

4.6 Form 6: Financial Capability

**<On the letterhead of the Chartered Accountant >
<To be submitted along with Audited Financial Statements to demonstrate that they
meet the requirements>**

Date: dd/mm/yyyy

To,

The Secretary,
Delhi Building and Other Construction Workers' Welfare Board,
A-Wing, 7th Floor, Vikas Bhawan-II, Civil Lines, Delhi-110054

Ref.: Expression of Interest for Empanelment of Training Partners to provide Training for Skill Development of Registered Workers under the Delhi Building and Other Construction Workers' Welfare Board in various districts of Delhi.

Sir/Madam,

We have examined the books of accounts and other relevant records of <<Proposer>>. On the basis of such examination and according to the information and explanation given to us, and to the best of our knowledge & belief, we hereby certify that the annual turnover, profit before tax and profit after tax for the three years i.e. from (FY 2022-2023, 2023-2024, 2024-2025 was as per details given below:

Information from balance sheets (in ₹)			
Section No.	2022-2023	2023-2024	2024-2025
Annual turnover from skill training.			
Profit before tax			
Profit after tax			
Average annual turnover			
Net worth			

Signature of Authorized Signatory (with official seal) & Date

Name :

Designation :

Address :

Email address :

Contact Numbers :

4.7 Form 7: Name and Details of the person to whom all references shall be made regarding the EoI

Name	
Designation	
Address	
Mobile No.	
Telephone	
E-mail address	
Signature of Authorized Signatory (with official seal) & Date	

Name :

Designation :

Address :

Email address :

Contact Numbers :

4.8 Form 8: Declaration for not being under an ineligibility for corrupt or fraudulent practices or blacklisted

<On ₹100/- stamp paper>>

Date: dd/mm/yyyy

To,

The Secretary,
Delhi Building and Other Construction Workers' Welfare Board,
A-Wing, 7th Floor, Vikas Bhawan-II, Civil Lines, Delhi-110054

Ref.: Expression of Interest for Empanelment of Training Partners to provide Training for Skill Development of Registered Workers under the Delhi Building and Other Construction Workers' Welfare Board in various districts of Delhi.

Sub: Declaration / Affidavit for not being under an ineligibility for corrupt or fraudulent or blacklisted with any of the Government or Public Sector Units in India

Sir / Madam,

We, the undersigned, hereby declare that we are not under a declaration of ineligibility / banned / blacklisted by any State or Central Government / any other Government institutions in India for any reason as on last date of submission of the proposal or convicted of economic offence in India for any reason as on last date of submission of the proposal.

We hereby also declare that

1. We are not convicted for any of the following offenses under the Prevention of Corruption Act, 1988; Or
2. We have not been convicted under any Indian Penal Code or any law in force, for creating public injury to person or property or risk to public health as a part of execution of public procurement contract;
3. We have not been blacklisted / banned / debarred by any Government (State / Central) / Semi Government / Corporation / PSU in India in last 3 years;
4. We have not violated the code of integrity in last 2 years;
5. Our Security Deposit or EMD or PBG or any other deposit was not withheld (fully or partly) by the purchaser during any procurement process or contract execution undertaken by purchaser in last 2 years;
6. We have not withdrawn our bids post submission of the same. (maximum incidents are limited to 3)

7. If Owner / Partner / Director / Trustee of the organization is Owner / Partner / Director / Trustee of any other organization

a. We hereby declare that Our Owner / Partner / Director / Trustee are not Owner / Partner / Director / Trustee of any other organization which is presently blacklisted / Banned / Suspended by the Government / Semi-Government / PSUs, and any other organization to which the provisions of GoM GR dated 01.12.2016 are applicable.

8. We accept that in case of any irregularity, lapses, non-compliances, the DBOCWW Board's decision shall be final and binding on us.

Thanking you,

Yours faithfully

Signature of Authorized Signatory (with official seal) & Date

Name :

Designation :

Address :

Email address :

Contact Numbers :

4.9 Form 9: Format for Performance Bank Guarantee

(To be executed on non-Judicial stamped paper of an appropriate value)

Date: dd/mm/yyyy

Bank Guarantee No.:

Amount of Guarantee:

Guarantee Period: From to

Guarantee Expiry Date:

Last date of Lodgement

WHEREAS the /Board <Name> having its office at <Address> (hereinafter referred to as “The Purchaser” which expression shall unless repugnant to the context includes their legal representatives, successors and assigns) has executed a binding to the contract on (Please insert date of acceptance of the letter of acceptance (LoA) (“Contract”) with (insert name of the Empanelled Agency)(hereinafter referred to as the “Empanelled Agency” which expression shall unless repugnant to the context include its legal representatives, succession shall permitted assigns) for the performance, execution and providing of services (“Service”) shall have the meaning ascribed to it in the Contract) based on the terms & conditions set out in the EoI Documents number (insert reference number of the EoI Documents) dated (insert date of issue of EoI Documents) and various other documents forming part thereof,

AND WHEREAS one of the conditions of the Contract is that the Empanelled Agency shall furnish to the Purchaser a Bank Guarantee from a Nationalized / Scheduled bank in India for an amount equal to 3% (three percent) of the contract amount guaranteed under this bank guarantee shall hereinafter be referred to as the “Guaranteed Amount”) against due and faithful performance of the Contract including the performance bank guarantee obligation and other obligations of the Empanelled Agency for the supplies made and the services being provided and executed by under the Contract. This bank guarantee shall be valid from the date hereof up to the expiry of the Contract Period including any extension thereof.

AND WHEREAS the Empanelled Agency has approached (insert the name of the Nationalized / Scheduled bank) (hereinafter referred to as the “Bank”) having its registered office at (insert the address) and at the request of the Empanelled Agency and in consideration of the promises made by the Empanelled Agency, the Bank has agreed to give such guarantee as hereunder:

1. The Bank hereby undertakes to pay under this guarantee, the Guaranteed Amount claimed by the Owner without any further proof or conditions and without demur, reservation, contest, recourse or protest and without any enquiry or notification to the Empanelled Agency merely on a demand raised by the Purchaser stating that the amount claimed is due to the Purchaser under the

Contract. Any such demand made on the Bank by the Purchaser shall be conclusive as regards the amount due and payable by the Bank under this bank guarantee and the Bank shall pay without any deductions or set-offs or counterclaims whatsoever, the total sum claimed by the Purchaser in such Demand. The Purchaser shall have the right to make an unlimited number of Demands under this bank guarantee provided that the aggregate of all sums paid to the Purchaser by the Bank under this bank guarantee shall not exceed the guaranteed Amount. In each case of demand, resulting to change of PGB values, the Purchaser shall surrender the current PGB to the bank for amendment in price.

2. However, the Bank's liability under this bank guarantee shall be restricted to an amount not exceeding (figure of Guaranteed Amount to be inserted here) only)

3. The Purchaser will have the full liberty without referenced to the Bank and without affecting the bank guarantee to postpone for any time or from time to time the exercise of any powers and rights conferred on the Purchaser under the Contract and to enforce to forbear endorsing any powers or rights or by reasons of time being given to the Empanelled Agency which under law relating the Surety would but for the provisions have the effect of releasing the surety.

4. The rights of the Purchaser to recover the Guaranteed Amount from the Bank in the manner aforesaid will not be affected or suspended by reasons of the fact that any dispute or disputes have been raised by the Empanelled Agency and / or that any dispute(s) are pending before any office, tribunal or court in respect of such guaranteed Amount and / or the Contract.

5. The guaranteed herein contained shall not be affected by the liquidation or winding up, dissolution, change of constitution or insolvency of the Empanelled Agency but shall in all respects and for all purposes be binding and operative until payment of all money due to the Purchaser in respect of such liability or liabilities is affected.

6. This bank guarantee shall be governed by and construed in accordance with the laws of the Republic of India and the parties to this bank guarantee hereby submit to the jurisdiction of the Courts of Mumbai for the purposes of settling any disputes or differences which may arise out of or in connection with this bank guarantee and for the purposes of enforcement under this bank guarantee.

7. All capitalized words used but not defined herein shall have the meanings assigned to them under the Contract.

8. NOT WITHSTANDING anything stated above, the liability of the Bank under this bank guarantee is restricted to the guaranteed Amount and this bank guarantee shall expire on the expiry of the Warranty Period under the Contract.

9. Unless a Demand under this bank guarantee is filed against the Bank within 180 days from the date of expiry of this bank guarantee all the rights of the Purchaser under this bank guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities hereunder.

10. However, in the opinion of the Purchaser, if the Empanelled Agency's obligation against which this bank guarantee is given are not completed or fully performed by the Empanelled Agency within the period prescribed under the Contract, on request of the Empanelled Agency, the Bank hereby agrees to further extend the bank guarantee, till the Empanelled Agency fulfils its obligations under the Contract.

11. We have the power to issue this bank guarantee in your favour under Memorandum and article of Association and the Undersigned has full power to do so under the Power of Attorney dated (date of power of attorney to be inserted) granted to him by the Bank.

Date :

Bank :

Corporate Seal of the Bank

By its constituted Attorney Signature of a person duly authorized to sign on behalf of the Bank.